



111 E. COMMERCIAL STREET  
WILLITS, CALIFORNIA 95490  
(707) 459-4601 TEL  
(707) 459-1562 FAX

## WILLITS CITY COUNCIL AGENDA

WEDNESDAY, MARCH 10, 2010 ♦ 6:00 P.M. ♦ COUNCIL CHAMBERS

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call

2. **PUBLIC MATTERS**

3. **PUBLIC COMMUNICATIONS**

*Council welcomes participation in its meetings. Comments shall be limited to five minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.*

4. **CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.*

The following items are recommended for approval:

- a. City Council Minutes of February 10, 2010, February 24, 2010, and March 4, 2010 (Special Meeting)
- b. Warrant Nos. 14851-14864, Totaling \$45,579.66
- c. Warrant Nos. 14935-15032, Totaling \$191,161.73
- d. Building Inspection Activity Reports – February 2010
- e. Application for Alcoholic Beverage License: Diggers, Inc. (Diggers), Located at 244 S. Main Street in Willits
- f. Appointment to the Willits Airport Commission
- g. Appointment to the Willits Cultural Arts Commission
- h. Contract Amendment No. 1 with Water Works Engineers to Include Engineering Support for the Pretreatment Process in the Water Treatment Plant Improvement Project
- i. Contract Amendment No. 1 with Winzler & Kelly to Update the Plans, Specifications, and Estimates, and to Include Bid Support Services for Railroad Avenue Bridge Project

5. **RIGHT TO APPEAL**

*Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.*

6. **COMMISSIONS, AGENCIES AND AUTHORITIES**

*The City of Willits City Council meets concurrently as the City of Willits Community Development Agency and Planning Commission.*

7. **OLD BUSINESS**

**8. CITY MANAGER REPORTS AND RECOMMENDATIONS**

- a. Approval and Possible Action Authorizing City Manager to Proceed with the Public Advertisement of the Willits Wastewater Treatment Project, Stages 2 and 3, Secondary Treatment and Enhancement Wetlands, Project No. 2010-02, USDA No. 04-023-946000454
- b. Discussion and Possible Action Authorizing City Manager to Submit the Final City of Willits Quality Assurance Program, State of California (Caltrans) for Final Approval
- c. Discussion and Possible Action to Approve Purchase of Upflow Clarifier Media for the City of Willits Water Plant
- d. Other Reports – Verbal/No Action

**9. DEPARTMENT RECOMMENDATIONS**

- a. Police Chief
- b. City Planner
- c. City Attorney
- d. Public Works Director
- e. City Engineer
- f. Finance Director
- g. City Clerk/HR Director

**10. CITY COUNCIL AND COMMITTEE REPORTS**

- a. Mendocino Council of Governments (MCOG)
- b. Local Agency Formation Commission (LAFCO)
- c. Mendocino Transit Authority (MTA)
- d. Revit-ED Committee
- e. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA)
- f. Economic Development and Financing Corporation (EDFC)
- g. League of California Cities
- h. Water Resources Committee
- i. Sewer System Committee
- j. Finance Committee
- k. Caltrans Ad Hoc Committee
- l. Other Committee Reports

**11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS**

**12. ENACTMENT OF ORDINANCES**

- a. Discussion and Possible Introduction of an Ordinance Deleting Title 14 and Enacting a New Title 14 Entitled “Water Service” of the Willits Municipal Code

**13. GOOD & WELFARE**

**14. CLOSED SESSION NOTICE**

- a. Conference with Legal Counsel Pursuant to Government Code Section 54956.9(b) – Existing Litigation: City of Willits, et al. vs. Mildred Sanchez, et al.; Case No. SCUk CVG-0798692
- b. Conference with Legal Counsel Pursuant to Government Code Section 54956.9(b) – Anticipated Litigation: Significant Exposure to Litigation (One Case)

**15. ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.*

*Dated this 5<sup>th</sup> day of March, 2010.  
Adrienne Moore, City Clerk*

**AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**

*The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and need disability-related modifications or accommodations to participate in this meeting, please contact Adrienne Moore at (707) 459-7120 or Fax (707) 459-1562. Requests for such modifications or accommodations must be made at least two full business days prior to the meeting.*

**ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES**

*Materials related to an item on this Agenda submitted to the Willits City Council, Planning Commission, or Community Development Agency after distribution of the agenda packet are available for public inspection at City Clerk's office at 111 E. Commercial Street, Willits, during normal business hours.*