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**WILLITS CITY COUNCIL  
MINUTES – SPECIAL MEETING  
WEDNESDAY, AUGUST 4, 2010**

Mayor Burton called a special meeting of the City Council to order at 4:34 p.m. in Council Chambers.

**Roll Call:** Councilmembers Victor Hanson (arriving at 4:49 p.m.), Greg Kanne, Holly Madrigal, Larry Stranske, and Mayor Bruce Burton were present.

Also present were staff members: Alan Falleri, Acting City Manager; Jim Lance, City Attorney (via teleconference); Tom Mannatt, City Engineer; Joanne Cavallari, Finance Director; Adrienne Moore, City Clerk/Human Resources Director; and J.C. England, Sewer Plant Supervisor.

*ADJOURNED TO CLOSED SESSION AT 4:35 P.M.*

**2. CLOSED SESSION NOTICE**

- a. Conference with Legal Counsel Pursuant to Government Code Section 54956.9 – Existing Litigation: Brooktrails Township Community Services District, a Public Agency vs. City of Willits, a General Law City; and DOES 1 through 100, Inclusive; Case No. SCUК CVG-1056037

Council reconvened to open session at 4:49 p.m., with no action to report from Closed Session.

**3. DISCUSSION AND POSSIBLE ADOPTION OF RESOLUTION APPROVING THE AWARD OF CONSTRUCTION CONTRACT TO C. OVERAA & CO. FOR THE WILLITS WASTEWATER TREATMENT PLANT PROJECT, STAGES II AND III**

Joanne Cavallari, Finance Director, provided a brief update on recent developments with the project, noting the need to add City Manager's designee in the resolution.

**Motion by Stranske/Second by Kanne and carried unanimously to adopt Resolution (No. 2010-21) awarding the construction contract for the Willits Wastewater Treatment Plant Project, Stages II and III, to C. Overaa & Co., for the not-to-exceed amount of \$11,096,000. In addition, upon recommendation of the City Engineer, authorize the City Manager or his designee to approve change orders no greater than 10% of the total contract amount.**

**4. DISCUSSION AND POSSIBLE APPROVAL OF CONTRACT AMENDMENT NO. 6 TO SHN CONSULTING ENGINEERS FOR PROJECT MANAGEMENT AND RESIDENT PROJECT INSPECTOR SERVICES FOR THE WILLITS WASTEWATER TREATMENT PLANT PROJECT, STAGES II AND III**

Joanne Cavallari, Finance Director, briefly responded to the Council relative to the City's authorized signatory during the City Manager's absence.

**Motion by Kanne/Second by Stranske and carried unanimously to approve the sixth amendment to the agreement for engineering services with SHN Consulting Engineers & Geologists, Inc., dated September 5, 2007; authorizing the City Manager or his designee to execute same.**

**Moved by Madrigal/seconded by Hanson and carried by unanimous roll call vote to adjourn the meeting at 4:53 p.m.**

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BRUCE BURTON, Mayor

ATTEST:

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ADRIENNE MOORE, City Clerk

Approved