

City of Willits

MEMORANDUM

Date: March 5, 2010
To: Honorable Mayor and City Council
From: Paul Cayler, City Manager
Subject: Administrative Progress Report

The following developments may be of interest to you and the community-at-large. Please contact me at (707) 459-4601, if you have any questions.

MORRIS AND CENTENNIAL RESERVOIRS ARE FULL AND FLUSH PROGRAM IS SCHEDULED TO BEGIN ON MARCH 15TH

As I reported in my last Administrative Progress Report, the splashboards at Morris and Centennial Reservoirs were installed last month. Since that time, there has been good rainfall and both reservoirs are now spilling over. This means that all conditions are set for the execution of a water main flushing program. The Flush Project will be started on March 15th. This is good news because the last time that City water mains were flushed was three years ago. The Flush Project has not been able to be done due to water shortages caused by lack of seasonal rainfall the past three years.

BALL FIELDS CONCESSION STAND AND RESTROOMS

Progress on the Ball Fields Concession Stand and Restrooms is being made. It is my understanding that the concrete block walls are up and grouted. Roof trusses are expected to be installed next week. Frank Howard, Building Inspector, has been coordinating the numerous volunteers working on the building. I was hoping that the new facility would be functional by Opening Day. However, it is looking doubtful due to project delays caused by the rainy weather. The City of Willits sends a BIG THANKS to the following dedicated volunteers:

Randy Huss
Steven Gutierrez
Freddy Page
Vince Hughes
Randy Eads
Todd Hollifield
Matt Hollifield
Andrew Moen
Mike Moen
Alex Bowlds
Henry Luna

John Gripp
Tim Finley
Bod Frye
Grayson Hollifield
Arthur Bowlds
James Hensley

TRAGIC LOSS OF CITY EMPLOYEE

The City experienced a tragic loss of an employee last week. Mr. Bruce Gullett perished in a vehicle collision. There is much sadness in the "City Family". Bruce worked on the City's Street Crew, and had recently been on a temporary assignment maintaining City Parks. Bruce will be remembered for his bright smile and easy sense of humor. Bruce was a hard working and dedicated employee. He will be missed by all. At this time of sorrow, I send my deepest sympathy to Bruce's family and friends, especially his wife, Angie, and his children, Josh and Kelsey. Bruce's life will be celebrated on Saturday, March 6th at Harwood Hall in Laytonville. My wife and I will be attending the services.

SPECIAL CITY COUNCIL MEETING ON MARCH 25TH

Due to the planned absence of a City Council Member, we will be cancelling the Regular City Council Meeting on Wednesday, March 24th, and conducting a Special Meeting on Thursday, March 25th. At the Special Meeting all regular City business will be conducted, and for the most part the Special Meeting will appear just like a Regular Meeting. However, the Special Meeting does have some important limitations, such as urgency matters not posted on the agenda are prohibited. Also, Department Head Reports are usually eliminated.

BYPASS SIGNAGE MEETING

I have been invited to participate in a meeting sponsored by the Mendocino County Chief Executive Office wherein issues related to the highway signage on the planned Willits Bypass Project will be discussed.